

Evergreen Community Charter School Board of Directors

Minutes January 19, 2017

Attendance: Joanne Storer, Mary Ann Lewis, Kathleen Sandt, Joe Spinelli

Advisory: Jill Shoemsmith, Nancy Lewis

The meeting was called to order by Joanne Storer at 7:10pm, followed by the Pledge of Allegiance. Motion was made by Kathleen, Second by Joe, to approve the minutes from the December 2016 meeting. Motion passed 4-0.

Director's Report

Jill reported the following:

Lafayette College master's student (Industrial Psychology) Andrew Price has offered to spend 1 day per week for 8 months (at no cost) to review ECCS's HR policies and Student Assistance Program forms and policies. Motion by Joanne, Second by Joe, to bring him on. Motion passed 4-0.

ECCS has one more year with Riley and Co. for the audit. Board will need to put out request for proposals this time next year.

Health Benefits: Last year, most faculty did not take advantage of deductible support from the school (\$2500 deductible; employee responsible for first \$500). This year the deductible increased to \$5000. The Board will discuss how much of the deductible ECCS will cover and how much the employee will be responsible for; discussion tabled until next month after further consideration.

Instructional Reports by Teachers and Students

Keystone tests are under way. The math scheduling was fine. Literature testing delayed due to the weather.

Business and Financial Affairs

Approval of payments to vendors via the December 2016 Check Register and approval of current Financial Statements to be provided to PMSD, including the Profit & Loss and the Balance Sheets as of December 31, 2016: Motion by Mary Ann, Second by Kathleen; approved 4-0.

There were no Grant Expenses for December 2016.

Students, Curriculum, and Policy

2017-18 School Year Truancy Policy and Hearing Officer Policy: Policies are mandated by the state. The policy review includes samples of letters to parents regarding attendance/truancy. Jill will ask Kathy Yerkes to come to the next meeting to explain federal and PA laws and school policies regarding student discipline. Motion by Kathleen, Second by Joanne, to table the vote to accept the updated policies until next meeting. Motion approved 4-0.

Open Discussion

The Board is saddened by the recent death of Frank Lopez. His family is planning a memorial this spring. ECCS will be represented at the memorial to acknowledge Frank's dedicated longtime involvement with the school as both a Board Member and parent.

Adjournment: Motion by Joe, Second by Joanne; approved 4-0. Meeting adjourned at 8pm.

*The next Board of Directors meeting will be held on **Thursday, February 16, 2017** at 7 PM.*